GUIDELINES FOR PUBLICATION PROPOSALS

Proposals for OHS Press publication of book-length manuscripts must be submitted to the Director of Publications for review. Each proposal must include the following documents:

1. Completed information form (see below).
2. Author’s Curriculum Vitae, including academic background, publications, and list of qualifications particularly related to the proposed publication.
3. Rationale, stating the significance of the topic, and comparing the proposed book with other works on the same topic.
4. Annotated Table of Contents, with list of subtitles and/or brief descriptions of each chapter or section.
5. A representative section of the manuscript (20 to 30 double-spaced pages).

OHS PRESS INFORMATION FORM

Author’s name: _______________________________________________________

Address: __________________________________________________________________

Phone: __________________ email: ________________________________

Title of proposed publication: ____________________________________________

Estimated length of manuscript: __________________________________________

Present status of the project:

Projected schedule for completion:

Plan for obtaining permissions for use of restricted material:

Following approval of a publication proposal, the complete manuscript should then be submitted to the Director of Publications in printed form, double-spaced, with a duplicate copy on a flash drive.