

MINUTES

ORGAN HISTORICAL SOCIETY
BOARD OF DIRECTORS
VIA CONFERENCE CALL

JUNE 19, 2018,

Meeting called to order at 8:30 P.M.
Present: William Czelusniak, Willis Bridegam (non-voting), Mike Quimby (chair), Anne Laver, Gregory Crowell, James Weaver (CEO, non-voting)
Absent: Craig Cramer

Board unanimously approved the minutes from May 15, 2018.

Board unanimously approves the establishment of a CEO Advisory Committee with Bill Czelusniak as Chair. Will Bridegam agrees to participate. The board suggests Will approach Fred Haas to serve on this committee.

The board unanimously approves to adopt the Document Retention and Destruction Policy recommended by Bynum Petty and Jim Weaver as amended by Greg.

Board members are encouraged to submit reports to Jim Weaver for the annual meeting.

Drainage problems on the roof have caused water leaks at Stoneleigh. There is a fair bit of damage to the ceilings and walls that is being repaired now. Fortunately, there has not been damage to the organ console, pipes, or archives. Natural Lands is addressing the situation and will be doing regular checks to avoid future issues.

Meeting adjourned at 9:04 P.M. Next meeting is Tuesday, July 17 at 8:00 P.M. EST.

JULY 17, 2018

CALL TO ORDER

A regular meeting of the Board of Directors of the Organ Historical Society was called to order by the Chair, Michael Quimby, at 8:02 P.M.

The board met in executive session until 8:03 until 8:32 P.M.

ROLL CALL AND APPROVAL OF MINUTES

The Board met in open sessions beginning at 8:33 P.M. EDT. The secretary called the roll. A quorum was established. Members in attendance were: Willis Bridegam, Craig Cramer, Gregory Crowell, William Czelusniak, Anne Laver, Michael Quimby, and James Weaver.

Without objection, the minutes of the June 19, 2018, meeting were approved.

TREASURER'S REPORT

CLA's Financial Statement, Governance Letter, and Internal Control and Management Letter were presented. The Audited Financial Report for 2017 was distributed and approved. The document will be circulated to OHS members attending the Rochester Convention as the Treasurer's Report.

The Audited Financial Report for 2017 and 2016 was provisionally approved pending any alterations that might be suggested by Lisa Narcisi, OHS accountant.

Will noted the significant improvements in accounting practices over the last year, and he feels that the OHS now has a clear financial picture and that we can move forward with confidence.

FINANCE COMMITTEE REPORT

Anne Laver reported on the committee's discussion about the financial audit. Several meaningful suggestions by members of the committee resulted in improvements to the document.

CEO REPORT

James Weaver reported on the flooding at Stoneleigh. Fortunately the organ and the library were spared water damage. Jim's office, unfortunately, was hit hard by the flood. Repairs and restoration are well underway. The ceilings on the first floor of the building still need to be repaired and re-painted, but work is progressing.

Jim also gave an update on the "Save Stoneleigh" campaign. The campaign was joined by two members of the Pennsylvania State Assembly (one from the House and one from the Senate). They introduced legislation in the State Assembly that made taking property by Eminent Domain more difficult that has been the case to this point. The law passed overwhelmingly and was signed by the Governor. There is therefore hope that the recent proposed incursion by the local school district can be averted.

Weaver also gave an update on the upcoming Rochester convention. A rough draft of the Organ Handbook was distributed and discussed.

At the convention in Rochester, Joseph McCabe will speak to his proposal for the OHS convention in New York City in 2020.

The enrollment now stands at 390 registrants. The next convention will take place in Dallas July 14-18, 2019.

Two distinguished service awards will be presented at the Rochester Convention. In addition, two organs will receive Historic Organ Awards that will be presented at the Rochester convention.

REPORTS OF OFFICERS AND MEMBERS OF THE BOARD

BIGGS FELLOWS COMMITTEE

Anne Laver reported that Roberta Morkin will become the new Chair of the Committee.

MEMBERSHIP AND DEVELOPMENT ADVISORY COMMITTEE

Greg Crowell noted that we have 2,292 members.

The number of renewals has increased significantly. The OHS now has 1,058 followers on Instagram.

PUBLICATIONS ADVISORY COMMITTEE

Anne Laver announced that Christopher Anderson is the new Chair of the committee.

DISTINGUISHED SERVICE AWARD COMMITTEE

A motion was made and seconded that the board vote to approve the recommendation of the Distinguished Service Award to present this year's award to Rosalind Mohnsen. The motion carried.

Scot Huntington was awarded the Distinguished Service Award in 2017, but was unable to attend the Twin Cities convention. Mr. Huntington will receive his award in Rochester later this month.

REPORT OF THE CHAIR

Michael Quimby noted that there is interest in hosting the convention in Iowa in 2020.

Marie Wilson is preparing the procedures for the Annual Meeting to be held in Rochester.

NEW BUSINESS

The Chair was congratulated by the Board for his award from the AGO for his support of the Rising Stars series.

Jim Weaver proposed recognizing the work that Samuel Baker has done on the Biggs Fellows. Greg Crowell proposed recognizing Paul Fritts for this strong financial support of the Biggs Fellows. Both matters will be taken under consideration by the Chair for further action.

NEXT MEETING

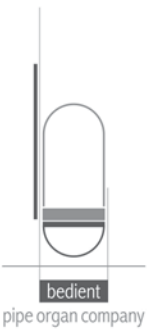
The next meeting of the Board of Directors will take place by on Sunday, July 29, 2018 from 9:30 to 11:30 A.M. EDT in the Seneca Room of the convention hotel.

ADJOURNMENT

The meeting was adjourned at 9:22 P.M.

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