

## MINUTES

### ORGAN HISTORICAL SOCIETY BOARD OF DIRECTORS

#### JANUARY 17, 2017

##### CALL TO ORDER

A regular meeting of the Board of Directors of the Organ Historical Society was called to order by Chair Christopher Marks at 8:04 p.m. EDT by teleconference on January 17, 2017. Secretary Jeffrey Dexter was present.

##### ROLL CALL AND APPROVAL OF MINUTES

The Secretary called the roll. A quorum was established. Members in attendance were: Willis Bridegam, Craig Cramer, William Czelusniak, Jeffrey Dexter, Christopher Marks, and James Weaver. Bill Weary, consultant, was in attendance as a guest. Kimberly Marshall was absent.

Without objection, the minutes of the October 20, 2016 meeting were approved as distributed.

##### REPORTS OF OFFICERS

Willis Bridegam led a discussion of the December financial report.

CEO James Weaver provided a brief report. The 2017 Twin Cities convention registration will open soon. Jim addressed the Philadelphia AGO 'January Jump Start' event. Jim asked for the Board's direction for a possible Wyncote Foundation Grant.

Willis Bridegam moves and Craig Cramer seconds that we ask Jim Weaver to approach the Wyncote Foundation for assistance in funding the following three purposes:

- \$25,000 support for the Strategic Planning Sessions (January 29-31).
- \$15,000 in support of assistant to the CEO, particularly for fund-raising activities
- \$4,000 to support the services of a writer to help create final drafts of fund-raising material

Motion carries.

##### NEW BUSINESS

Willis Bridegam led an extended discussion on the 2017 Provisional Budget.

Czelusniak moves and Dexter seconds to amend line 8 of budget to \$100,000.00 Motion carries.

Czelusniak moves and Cramer seconds to accept the 2017 Provisional Budget as amended. Motion carries.

Chair Chris Marks gave a brief update on the progress of the website redesign.

##### NEXT MEETING

The next regularly scheduled meeting of the board will be Tuesday, February 21 at 8:00 p.m. (EST) via teleconference.

##### ADJOURNMENT

The meeting was adjourned at 9:05 p.m.

#### FEBRUARY 21, 2017

##### CALL TO ORDER

A regular meeting of the Board of Directors of the Organ Historical Society was called to order by Chair Christopher Marks at 8:01 p.m. EST by teleconference on February 21, 2017. Secretary *pro tem* Craig Cramer was present.

##### ROLL CALL AND APPROVAL OF MINUTES

The Secretary called the roll. A quorum was established. Members in attendance were: Willis Bridegam, William Czelusniak, Christopher Marks, and James Weaver. Jeffrey Dexter and Kimberly Marshall were absent.

Without objection, the minutes of the January 17, 2017 meeting were approved as distributed.

##### REPORTS OF OFFICERS

Len Levasseur has agreed to re-do the Society website. He is working on a draft. A sub-committee comprised of Christopher Marks, James Cook, Craig Cramer, and Jeffrey Dexter was established to over-

see the redesign of the website. James Weaver will look for funding for the website updating.

Board members felt that since the by-laws amendments ballot was inadvertently excluded from the next issue of *THE TRACKER* that they could wait until the following issue.

##### NEW BUSINESS

Most of the meeting was given over to a far-ranging discussion of the long-range planning meeting that was held recently in Radnor, Pennsylvania. Bill Weary's report was considered and reviewed. Members note a common theme; namely that the OHS is the only organization that is devoted solely to the pipe organ. Further, the OHS is in a unique position to reach out to pipe organ performers, builders, and enthusiasts. In light of Mr. Weary's unflinching assessment of the organization, it was suggested that we should - as an organization - study how we can improve and move forward.

The budget was reviewed. The NEH Foundation grant is in process.

##### NEXT MEETING

The next regularly scheduled meeting of the board will be Tuesday, March 21 (*the 332nd anniversary of the birth of J.S. Bach*) at 8:00 p.m. (EDT) via teleconference.

##### ADJOURNMENT

The meeting was adjourned at 9:00 p.m.

#### APRIL 18, 2017

##### CALL TO ORDER

A regular meeting of the Board of Directors of the Organ Historical Society was called to order by Chair Christopher Marks at 8:03 p.m. EST by teleconference on April 18, 2017. Secretary Jeffrey Dexter was present.

##### ROLL CALL AND APPROVAL OF MINUTES

The Secretary called the roll. A quorum was established. Members in attendance were: Willis Bridegam, William Czelusniak, Christopher Marks, and James Weaver. Craig Cramer and Kimberly Marshall were absent.

Without objection, the minutes of the February 21, 2017 meeting were approved as corrected.

##### REPORTS OF OFFICERS

CEO Weaver — 124 people registered for convention in Minneapolis. 23 Biggs Fellows — underwritten by Paul Fritts. CPA firm has been impressive in their service toward the society. Stoneleigh move: after challenges with sub-basement, work is continuing. Emery Bros. to begin installing organ on October 1, 2017. Move-in by approximately November 1, 2017. Acquisition of archives from two organbuilding firms was discussed.

Czelusniak and Weaver provided an update on fund-raising activities.

##### UNFINISHED BUSINESS

Ratify motion adopted via email: "The OHS Board authorizes the CEO and Treasurer to guarantee the existing restricted fund balances with the OHS General Endowed Fund and to borrow from that fund, if necessary, to solve temporary cash-flow problems."

Dexter moves to ratify motion. Motion carries.

##### NEW BUSINESS

Discussion of CEO succession — process and timeline.

Discussion of OHS store operations.

##### NEXT MEETING

The next regularly scheduled meeting of the board will be Tuesday, May 16 at 8:00 p.m. (EDT) via teleconference.

##### ADJOURNMENT

The meeting was adjourned at 9:03 p.m.