

MINUTES OF THE NATIONAL COUNCIL MEETING

JUNE 24, 2013

Burlington, Vermont

CALL TO ORDER — President Scot Huntington called to order a regular meeting of the National Council of the Organ Historical Society on Monday, June 24, 2013 at 8:39 am EDT.

ROLL CALL

(P-PRESENT)
 Scot Huntington (President) P
 William F. Czelusniak (Vice-President) P
 Jeff Dexter (Councillor for Organizational Concerns) P
 Allen Langord (Treasurer) P
 Jeff Weiler (Secretary) P
 James Cook (Councillor for Education) P
 Graham Down (Councillor for Finance and Development) P
 Christopher Marks (Councillor for Archives) P
 Daniel Schwandt (Councillor for Conventions) P
 Theresa Slowik (Councillor for Research and Publications) P
 James Weaver (Executive Director) P

A quorum of Council members was established.

The order of the agenda was altered to meet the needs of those present.

APPROVAL OF MINUTES

MOVED — Jeff Dexter, that the minutes of the May 6, 2013 teleconference be approved as amended. **MOTION CARRIED.**

REPORTS

The following reports were received and filed:

PRESIDENT'S REPORT — Scot Huntington
 The president cited his written report without further comment.

VICE-PRESIDENT'S REPORT — William Czelusniak
 The vice-president cited his written report without further comment.

TREASURER'S REPORT — Allen Langord
 The treasurer commented on the success of the full audit, recently completed; indicated that the financial strength of the organization is strong; and that the convention is expected to produce a good profit according to projections.

EXECUTIVE DIRECTOR'S REPORT — Jim Weaver
 The executive director cited his written report without further comment.

COUNCILORS' REPORTS

A) ARCHIVES — Christopher Marks
 Negotiations continue for the relocation of the OHS Archives.

B) CONVENTION RECORDINGS
MOVED — Chris Marks, that Will Headlee be appointed to the Convention Recordings Committee. **MOTION CARRIED**

B) CONVENTIONS — Dan Schwandt
 Plans for upcoming conventions and possibilities for the future were discussed.

C) EDUCATION — James Cook
 The Biggs Fellowship Committee should review the youth protection policy. Convention organ database entries should be updated in advance of the event. The first of the new Historic Organ Awards are to be given during the convention.

MOVED — Jim Cook, that ads be included on the Organ Database website, that a price be set for ads to appear for one week, that the

design be revised, and that appropriate line items be included for accounting purposes and soliciting sponsors. **MOTION CARRIED.**

PUBLICATIONS PRIZE COMMITTEE-MOVED — Jim Cook, that Tina Fruehauf be appointed chair, that Bill Osborne be requested to remain on the committee another year, and that another individual be appointed to a four-year term. **MOTION CARRIED.**

D) FINANCE AND DEVELOPMENT — A. Graham Down
 Will Bridegam, Chris Marks, Bill Czelusniak, and Graham Down held a preliminary meeting to discuss a strategic plan.

FINANCIAL INVESTMENTS ADVISORY BOARD
MOVED — Allen Langord, that Randy Wagner be appointed to the Endowment Fund Advisory Board. **MOTION CARRIED.**

MOVED — Allen Langord, that a brokerage account be opened and maintained Wells Fargo for the purpose of accepting securities. **MOTION CARRIED.**

MOVED — Bill Czelusniak, that the investment account be moved to a private bank with a long history in wealth management. **MOTION CARRIED.**

The meeting recessed for lunch at 12:00 noon. The meeting reconvened at 12:54pm.

E) ORGANIZATIONAL CONCERNS — Jeff Dexter
 Mr. Dexter referenced his written report.

F) RESEARCH AND PUBLICATIONS — Theresa Slowik
 The convention calendar produced a profit. Theresa discussed the trends toward e-publications and away from print publications. Theresa recommended that over the next six months we examine how to develop an electronic presence.

MOVED — Dan Schwandt, that reports be accepted. **MOTION CARRIED.**

UNFINISHED BUSINESS

The secretary reminded councilors that they are to cover their own expenses in attending meetings with the understanding that in cases where that imposes a difficulty, the matter can be discussed privately with the executive director.

The president reminded councilors that there should be a job performance review of the executive director soon; that Len Levasseur needs to take photos for the Syracuse convention; and that the mission statement for the organization needs to be revised in conjunction with a rebranding effort for the journal.

Funding for the Ogasapean Prize should be underwritten by donation.

The following individuals will be asked to be candidates for the nominating committee Sam Baker, Carol Britt, and Demetri Sampas.

MOVED — Dan Schwandt, that James Wallmann receive the Distinguished Service Award for 2013. **MOTION CARRIED.**

NEW BUSINESS

Updated job descriptions for board of directors are needed. The next meeting of the OHS National Council will take place in Chicago Friday, October 25, 2013.

The meeting recessed at 3:40pm.

Adjournment

The president declared the meeting adjourned on June 27 at 8:24pm.

/s/ Jeff Weiler, Secretary

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