The unexcused absences of Dennis Northway (Councillor for Research and Publications) and Dana Robinson (Councillor for Organizational Concerns) were noted.

The order of the agenda was adjusted based on the needs of the directors present.

President Huntington introduced Leslie Bartholomew of the Westfylde [R.I.] Hospital, who presented an analysis of the Management by Strength surveys. Lunch was served and the directors present.

• There was discussion regarding the date and place of the strategic planning session.
  • Dan Schwandt left the meeting at 5:03pm.

HISTORIC ORGAN CITATIONS COMMITTEE: MOVED: Bill Czelusniak; second by Jim Cook, that all actions of the Historic Organ Citations committee be suspended immediately pending the restructuring of the guidelines and process. MOTION CARRIED.

COUNCILLOR FOR ORGANIZATIONAL CONCERNS: MOVED: Scot Huntington; second by Chris Marks, that the Councillor for Education shall chair and reconstitute the Citations Restructuring Committee. A report shall be due in February. MOTION CARRIED.

HISTORIC ORGAN CITATIONS COMMITTEE: MOVED: Bill Czelusniak; second by Jim Cook, that the Councillor for Education shall chair and reconstitute the Citations Restructuring Committee. A report shall be due in February. MOTION CARRIED.

ORGAN DATABASE: MOVED: Jim Cook; second by Graham Down, that the Database Manager be permitted to work with Will Sherwood on a cooperative venture between the OHS Database and the Worcester and Boston (Mass.) AGO Chapters. MOTION CARRIED.

ORGAN DATABASE COMMITTEE: MOVED: Jim Cook; second by Bill Czelusniak, that Jim Stettner be removed from the Database Committee and that Connor Annable and Daniel Hancock be appointed. MOTION CARRIED.

Meeting recessed for the day at 5:50 p.m.

OCTOBER 9, 2011

The meeting was reconvened by President Huntington at 8:37am, Sunday, October 9.

PRESENT: Scot Huntington (President), William F. Czelusniak (Vice-President); Jeff Weiler (Secretary), James Cook (Councillor for Education), A. Graham Down (Councillor for Finance and Development), Christopher Marks (Councillor for Archives), Daniel Schwandt (Councillor for Conventions), and James Weaver (Executive Director). Also present for part of the meeting: Randy Wagner and Leslie Bartholomew.

The budget was discussed; the Treasurer reported that the 2011 convention incurred a shortfall of approximately $18,000.

PROVISIONAL BUDGET: MOVED: Bill Czelusniak; second by Chris Marks, to adopt a provisional budget to meet fixed expenses until December 31, 2011. Motion Carried

ARCHIVES BUDGET: MOVED: Chris Marks; second by Jim Cook, to allocate a budget of $53,000 for Archives. MOTION CARRIED.

PUBLICATIONS BUDGET: MOVED: Bill Czelusniak; second by Chris Marks, to allocate a $65,000 budget for Publications. MOTION CARRIED.

BRANDING AND WEBSITE REDEVELOPMENT: MOVED: Allen Langord; second by Graham Down, that an amount not to exceed $55,000 be allocated for the OHS rebranding and website redevelopment project to begin immediately. MOTION CARRIED.

REBRANDING AND WEBSITE REDEVELOPMENT: MOVED: Allen Langord; second by Jim Cook, that Studio Snyder be retained immediately to begin the rebranding and website redevelopment project, with the oversight of the Executive Director. This work shall be completed by December 31, 2011. MOTION CARRIED.

REACTIVATION OF CENTRAL NEW YORK CHAPTER: MOVED: Jim Cook; second by Bill Czelusniak, that the Central New York Chapter be reactivated. MOTION CARRIED.

ADJOURNMENT: The President declared the meeting adjourned at 3:55pm.

/J/ Jeff Weiler, Secretary
Draft: October 24, 2011
Approved February 10, 2010

MINUTES OF THE NATIONAL COUNCIL MEETING
FEBRUARY 10-12, 2012
La Fonda Hotel,
Santa Fe, New Mexico

CALL TO ORDER: President Scot Huntington called to order a regular meeting of the National Council of the Organ Historical Society on Friday, February 10, 2011, at 9:14am. A quorum of Council members was established. Present: Scot Huntington (President), William F. Czelusniak (Vice-
President, Allen Langard (Treasurer), Jeff Weiler (Secretary), James Cook (Councillor for Education), A. Graham Down (Councillor for Finance and Development), Christopher Marks (Councillor for Archives), Daniel Schwandt (Councillor for Conventions), Jeff Dexter (Councillor for Organizational Concerns), and James Weaver (Executive Director). Also present for the meeting: William A. Weary, Ph.D.

The order of the agenda was adjusted based on the needs of the directors.

President Huntington announced the availability of pro bono services from Robert A. James, an attorney with the firm of Pillsbury Winthrop Shaw Pittman LLP of San Francisco.

President Huntington introduced William A. Weary, Ph.D. of Fieldstone Consulting, Inc. who would be facilitating the weekend strategic planning sessions.

APPROVAL OF MINUTES: MOVED: Jim Cook, to approve Minutes of the regular meeting of the National Council held October 8-9, 2011 in Syracuse, New York, as amended, to be published on the Society’s website and in the Society’s journal. MOTION CARRIED.

ACCEPTANCE OF WRITTEN REPORTS: MOVED: Don Schwandt that the following written reports, submitted as of the time of the meeting, be accepted and filed: President’s report, Vice-President’s report, Treasurer’s report, Executive Director’s report, Councillor for Archives report, Councillor for Conventions report, Councillor for Education report, and the Councillor for Finance and Development report. MOTION CARRIED.

Jim Cook made several amendments to his written report noting that Sam Baker is now chairman of the Biggs Fellowship Committee and that applications for the Biggs Fellowship are available online. A revised copy of the report has been submitted and filed. There was no Councillor for Organizational Concerns report as Jeff Dexter only recently had assumed this seat.

The meeting recessed for lunch at 12:10pm.

The meeting reconvened at 1:05pm.

The President introduced Demetri Sampas who would be participating in the strategic planning sessions.

2011-2012 BUDGET: The board reviewed the financial condition of the organization and budget projections based upon figures from the last fiscal year. Councillors agreed to recommend a new budget.

MASTER CALENDAR: Jeff Weiler has identified a format for a perpetual calendar and work has begun.

HISTORICAL ORGAN RECITALS PROGRAM: MOVED: Jim Cook, that the Historical Organ Recitals Program be abolished. MOTION CARRIED.

APPOINTMENT TO DATABASE COMMITTEE: MOVED: Jim Cook, that Stephen Hall be appointed to the Database Committee. MOTION CARRIED.

APPOINTMENT TO PUBLICATIONS GOVERNING BOARD: MOVED: Bill Czelusniak, that Theresa J. Slowik be appointed to the Publications Governing Board. MOTION CARRIED.

RESIGNATION OF Councillor FOR PUBLICATIONS AND RESEARCH: MOVED: Bill Czelusniak, to accept with regret the resignation of Dennis Northway. MOTION CARRIED.

COMBINATION OF THE SUMMER 2012 ISSUE OF THE TRACKER WITH THE ATLAS: MOVED: A. Graham Down, that, due to significant budgetary constraints, the Summer 2012 issue of The Tracker shall be combined with the Atlas. MOTION CARRIED.

The meeting recessed for dinner at 6:02pm.

The meeting reconvened at 7:41pm.

ADOPTION OF THE 2011-2012 BUDGET: MOVED: Chris Marks, that the budget be adopted that allows for an estimated $10,000 surplus for the year. The final budgetary figures shall be distributed to Councillors and filed. MOTION CARRIED.

The meeting recessed for the evening at 9:23pm.

The meeting reconvened at 10:00am on February 11, 2012.

All officers and councillors were present. Jack Bethards and Stephen Pinel joined the meeting; Demetri Sampas rejoined the meeting.

President Huntington introduced William A. Weary of Fieldstone Consulting, Inc., who would lead a strategic planning seminar over the course of the next two days.

The meeting reconvened at 9:08am on February 12, 2012 with all officers, councillors, Jack Bethards, Stephen Pinel, and Demetri Sampas present.

William Weary continued the strategic planning sessions.

At 3:15 the National Council resumed consideration of new business.

PRELIMINARY OUTLINE OF A STRATEGIC PLAN: MOVED: Dan Schwandt, that the preliminary outline of a strategic plan for the Society be endorsed. MOTION CARRIED.

COMMEMORATION OF WILLIAM WEARY: MOVED: Dan Schwandt, to commend Bill Weary for his extraordinary assistance and excellent leadership in establishing a strategic plan for the Society. MOTION CARRIED.

ELIMINATION OF OFFICER AND COUNCILLOR EXPENSE REIMBURSEMENTS: MOVED: Jim Cook, that all councillors and officers able to cover individual expenses associated with attendance at Council meetings shall do so henceforth. MOTION CARRIED.

NEXT MEETING OF THE NATIONAL COUNCIL: MOVED: Bill Czelusniak, that the date, time, and place of the next meeting of the National Council will be on July 7, 2012 at 9:00am at the O’Hare Airport Marriott Hotel. MOTION CARRIED.

ADJOURNMENT: The President declared the meeting adjourned at 4:36pm.

/s/ Jeff Weiler, Secretary

Draft: February 12, 2012

Minutes of the National Council

APRIL 9, 2012

Special Meeting by Teleconference

CALL TO ORDER: President Scot Huntington called to order a special telephone meeting of the National Council of the Organ Historical Society on Monday, April 9, 2012, at 7:03pm CDT.

The meeting adjourned at 7:54pm.

/s/ Jeff Weiler, Secretary

Approved: May 7, 2012
MINUTES OF THE NATIONAL COUNCIL MEETING
JUNE 4, 2012
Special Meeting by Teleconference

CALL TO ORDER: President Scot Huntington called to order a special telephone meeting of the National Council of the Organ Historical Society on Monday, June 4, 2012, at 7:06pm CDT.

The secretary called the roll:
(P-PRESENT, A-ABSENT)

Scot Huntington (President) P
William F. Czelusniak (Vice-President) P
Jeff Dexter (Councillor for Organizational Concerns) P
Allen Langord (Treasurer) P
James Cook (Councillor for Education) P
Graham Down (Councillor for Finance and Development) P
Christopher Marks (Councillor for Archives) P
Daniel Schwandt (Councillor for Conventions) P
Theresa Slowik (Councillor for Research and Publications) P

A quorum of Council members was established.

APPROVAL OF MINUTES: MOVED: Bill Czelusniak, to approve minutes of the special teleconference meeting of the National Council held May 7, 2012, to be published on the Society’s website and in the Society’s journal. MOTION CARRIED.

Scot Huntington (President) P
William F. Czelusniak (Vice-President) P
Jeff Dexter (Councillor for Organizational Concerns) P
Allen Langord (Treasurer) P
James Cook (Councillor for Education) P
Graham Down (Councillor for Finance and Development) P
Christopher Marks (Councillor for Archives) P
Daniel Schwandt (Councillor for Conventions) P
Theresa Slowik (Councillor for Research and Publications) P

MINUTES OF THE NATIONAL COUNCIL MEETING
MONDAY, AUGUST 6, 2012
Special Meeting by Teleconference

CALL TO ORDER: President Scot Huntington called to order a special telephone meeting of the National Council of the Organ Historical Society on Monday, August 6, 2012, at 4:00pm CDT.

The President called the roll:
(P-PRESENT, A-ABSENT, E-EXCUSED)

Scot Huntington (President) P
William F. Czelusniak (Vice-President) P
Jeff Dexter (Councillor for Organizational Concerns) P
Allen Langord (Treasurer) P
Jeff Weiler (Secretary) E
James Cook (Councillor for Education) P
Graham Down (Councillor for Finance and Development) P
Christopher Marks (Councillor for Archives) P
Daniel Schwandt (Councillor for Conventions) P
Theresa Slowik (Councillor for Research and Publications) P
James Weaver (Executive Director) P

A quorum of Council members was established.

APPROVAL OF MINUTES: MOVED: Bill Czelusniak, to approve minutes of the special teleconference meeting of the National Council held May 7, 2012, to be published on the Society’s website and in the Society’s journal. MOTION CARRIED.

The next meeting of the National Council will be Saturday July 7, 2012 at 9:00am at the O’Hare Marriott Hotel.

ADJOURNMENT: The president declared the meeting adjourned at 8:33pm.

/s/ Jeff Weiler, Secretary

MINUTES OF THE NATIONAL COUNCIL MEETING
SEPTEMBER 4, 2012
Special Meeting by Teleconference

CALL TO ORDER: President Scot Huntington called to order a special telephone meeting of the National Council of the Organ Historical Society on Monday, August 6, 2012, at 6:00pm CDT.

The secretary called the roll:
(P-PRESENT, A-ABSENT, E-EXCUSED)

Scot Huntington (President) P
William F. Czelusniak (Vice-President) P
Jeff Dexter (Councillor for Organizational Concerns) E
Allen Langord (Treasurer) P
Jeff Weiler (Secretary) P
James Cook (Councillor for Education) P
Graham Down (Councillor for Finance and Development) P
Christopher Marks (Councillor for Archives) P
Daniel Schwandt (Councillor for Conventions) P
Theresa Slowik (Councillor for Research and Publications) P

A quorum of Council members was established.

APPROVAL OF MINUTES: MOVED: Down, to approve minutes of the regular meeting of the National Council held July 7-10, 2012, to be published on the Society’s website and in the Society’s journal. MOTION CARRIED.

PUBLICATIONS CHAIR: MOVED: Huntington, to ratify the appointment of Theresa Slowik as Chair of the Publications Governing Board for a four-year term expiring in April 2016. MOTION CARRIED.

HISTORIC ORGANS CITATION COMMITTEE CHAIR: MOVED: Cook, that Stephen Schnurr’s resignation as Chair of the Historic Organ Citation Committee be accepted with regret. MOTION CARRIED.

Council passed the following by unanimous vote.

Be it resolved that National Council expresses its sincere thanks to Stephen Schnurr for his years of service to OHS as Chair of the Historic Organ Citation Committee.

The Council engaged in additional, general discussion about the form and timeline for financial reporting within administration and to the general membership.

Jeff Dexter left the meeting at 5:13 CDT.

The next meeting of the National Council will be by teleconference Tuesday, September 4, 2012 at 6:00pm CDT.

ADJOURNMENT: The President declared the meeting adjourned at 5:24 pm CDT.

/s/ James Cook, Scribe

MINUTES OF THE NATIONAL COUNCIL MEETING
OCTOBER 15, 2012
The Cathedral Center, Baltimore, Maryland

CALL TO ORDER: President Scot Huntington called to order a regular meeting of the National Council of the Organ Historical Society on Monday, October 15, 2012, at 10:00am EDT. The location will be announced.

ADJOURNMENT: The President declared the meeting adjourned at 8:00 pm EDT.

/s/ Jeff Weiler, Secretary

MINUTES OF THE NATIONAL COUNCIL MEETING
OCTOBER 10, 2012
The Cathedral Center, Baltimore, Maryland

FINAL REPORTS AND BUSINESS: President asked for final reports and business.

A quorum of Council members was established.

APPROVAL OF MINUTES: MOVED: Dan Schwandt reported interest from a possible host for a California convention. Several other possible locations were also discussed. The President asked that a new committee be appointed immediately to draft a new convention sourcebook, and that the present convention coordinator be included on that committee.

Chris Marks discussed the present status of the ongoing negotiations regarding the proposed relocation of the American Organ Archives.

COUNCILLOR APPOINTMENT: MOVED: Jeff Dexter to ratify the appointment of Theresa Slowik as Councillor for Research and Publications. MOTION CARRIED.

Annual reports are to be submitted to the secretary by June 18.

The next meeting of the National Council will be Saturday July 7, 2012 at 9:00am at the O’Hare Marriott Hotel.

ADJOURNMENT: The president declared the meeting adjourned at 8:33pm.

/s/ Jeff Weiler, Secretary

MINUTES OF THE NATIONAL COUNCIL MEETING
OCTOBER 15, 2012
The Cathedral Center, Baltimore, Maryland

CALL TO ORDER: President Scot Huntington called to order a regular meeting of the National Council of the Organ Historical Society on Monday, October 15, 2012, at 10:01am EDT.

The Cathedral Center in Baltimore, Maryland was announced.

The next meeting of the National Council will be on Tuesday, October 23, 2012 at 7:00pm at the Cathedral Center in Baltimore, Maryland.

ADJOURNMENT: The President declared the meeting adjourned at 10:01pm EDT.

/s/ Jeff Weiler, Secretary
Minutes

The arrival of James Cook (Councillor for Education) was slightly delayed.

A quorum of Council members was established.

The order of the agenda was adjusted based on the needs of the directors.

APPROVAL OF MINUTES: August 6, 2012 teleconference and September 4, 2012 teleconference. MOVED: Chris Marks. MOTION CARRIED.

Jim Cook joined the meeting at 10:22am.

ACCEPTANCE OF WRITTEN REPORTS: MOVED: Jim Cook, that the following reports, submitted as of the time of this meeting, be accepted for filing: the report of the President, Vice-President, Treasurer, Councillor for Archives, Councillor for Conventions, Councillor for Education, Councillor for Organizational Concerns, Councillor for Research and Publications, Councillor for Finance and Development, and Executive Director. MOTION CARRIED.

MOVED: Chris Marks, that a standing Budget Committee, consisting of the Vice-President, Treasurer, and one other appointed member of National Council, be formed to prepare a draft of the annual budget to be presented no later than one week in advance of the fall meeting. MOVED: Scot Huntington, to amend motion to make the committee appointments non-specific. The motion to amend was defeated; the original MOTION CARRIED.

The President appointed Jeffrey Dexter to the standing Budget Committee. The Committee will make its recommendation on or before Friday, November 16, 2012.

MOVED: Graham Down, that a financial audit be completed before the end of the current calendar year. MOTION CARRIED.

MOVED: Jeff Weiler, that the July 7–12, 2012 National Council Meeting Minutes be amended to show Joel Bacon as having been appointed to the Publications Prize Committee not the Archives Governing Board. MOTION CARRIED.

MOVED: Jim Cook, to accept the proposal of Chris Marks, as presented, to establish an OHS Recordings Committee. MOTION CARRIED.

MOVED: Jim Cook, that the proposal for a Landmark of Organbuilding award be accepted. MOTION CARRIED.

relations: Allen Langdon left the meeting at 1:59pm.

MOVED: Dan Schwandt, that the proposal from the Award Revisions Committee be adopted and that a new operating procedure for the Distinguished Service award be produced by December 1, 2012. MOTION CARRIED.

NEW BUSINESS

MOVED: Graham Down, that Dan Coburn be engaged as Convention Coordinator for a three-year period subject to annual review. MOTION CARRIED.

MOVED: Scot Huntington, that Edgar A. Broadway be nominated for honorary membership. MOTION CARRIED.

MOVED: Theresa Slowik, that a Mission and Vision Committee composed of Graham Down, Chris Marks, and Dan Schwandt be established with the initial charge of drafting a new mission statement. MOTION CARRIED.

REVIEW OF DATES AND TIME OF NEXT COUNCIL MEETING: The next meeting is scheduled for November 20, 2012 at 8:00pm EST. This meeting shall be held by teleconference.

ADJOURNMENT: The President declared the meeting adjourned at 3:53pm.

/s/ Jeff Weiler, Secretary
Draft: October 2012

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