

**THE ORGAN HISTORICAL SOCIETY**  
**Minutes of the National Council Meeting**  
**Wednesday and Thursday, June 18-19, 2003**  
**Pennsylvania Room, Crowne Plaza Hotel**  
**23 South Second Street, Harrisburg, Pennsylvania**

*These minutes follow the order of the agenda and do not necessarily follow the order in which they were discussed.*

**Call to Order:** The meeting of the National Council of the Organ Historical Society was called to order by President Barone on Wednesday, June 18, 2003, at 1:19 p.m., in the Pennsylvania Room of the Crowne Plaza Hotel, 23 South Second Street, Harrisburg, Pennsylvania. A quorum of Council members was established. Present: Michael Barone (President), Scot Huntington (Vice-President), Stephen Schnurr (Secretary), Allison Alcorn-Oppedahl, David Dahl, Mary Gifford, Rachelen Lien, Paul Marchesano, Patrick Murphy (arrived 1:33 p.m.), David Barnett (Treasurer), and William Van Pelt (Executive Director).

**Approval of Minutes:** Moved – Dahl; second – Gifford, to approve minutes of the Saint Paul, Minnesota, meeting, held March 7-8, 2003, as circulated by the Secretary. Motion passed unanimously.

### **Reports**

**Executive Director:** William Van Pelt. The Executive Director presented a written report. Membership income has increased to \$175,456, and the mailing list of *The Tracker* now stands at 4,020. Pennsylvania Convention registration is less this year compared to that of recent years.

**Treasurer:** David Barnett. A written report was submitted by the Treasurer. Merchandise sales are up by 6.4% over the same period of the last fiscal year. The Fiscal Year 2001-2002 books were reviewed by Martin, Dolan, and Holton, CPA's.

### **Councilors' Reports**

**Finance and Development:** Patrick Murphy. A written report was issued by Councilor Murphy. The Endowment Fund balance stands at \$209,352.90. Pledges receivable stand at \$10,949.18.

**Archives:** Allison Alcorn-Oppedahl. Councilor Alcorn-Oppedahl presented a written report. A written report from James Wallmann regarding the Archives Symposium in April of 2003 was attached, as well as a report by Symposium attendee David Baker of Great Britain. The Æolian Organ Company contracts have been acquired by the American Organ Archives. The Archives Research Grant for 2003 has been awarded to George Nelson of Seattle, Washington.

**Organizational Concerns:** Rachelen Lien. Councilor Lien presented a written report. A survey of Chapters has been mailed to all Chapters, and results of the survey will be forwarded to Council at a later date. The Organizational Restructuring Committee has begun its deliberations. The committee is comprised of those listed in the resolution passed in March of 2003 in Saint Paul, Minnesota, except that George Dickey respectfully declined his appointment.

**Research and Publications:** Mary Gifford. Councilor Gifford submitted a written report. The Publications Committee had met immediately prior to this National Council meeting. Two candidates were interviewed for the Director of Publications position. It was decided to advertise the position again in light of development of a revised job description.

**Conventions:** David Dahl. A written report was given by Councilor Dahl. Attached was a report from the Convention Coordinator, Kristin Farmer. A revised draft of the Convention Sourcebook has been prepared by Jerry Morton.

**Education:** Paul Marchesano. A written report was submitted by Councilor Marchesano. Owen Cannon of Oberlin College, Oberlin, Ohio, and Peter Isherwood of Westminster Choir College, Princeton, New Jersey, are designated E. Power Biggs Fellows for the year 2003.

### **Old Business**

**Ten-Year Plan:** Huntington. The Vice-President repeated his request for further response from Councilors regarding the Ten-Year Plan.

**Guidelines for Restoration:** Huntington. There was no report.

**Endowment Fund:** Murphy. A meeting of the Endowment Fund Advisory Committee is scheduled for Thursday afternoon, June 18.

**Fiftieth Anniversary:** items for specific publications for the anniversary were discussed, including but not limited to an Anniversary edition of *The Tracker* and a history of the Society.

**Chicago 2006 American Guild of Organists Convention Recital:** the Vice-President related his findings regarding repairs necessary to return the 1891 Roosevelt organ at Saint James Catholic Church, Chicago, to a condition that it would be playable for a recital. Michael Barone will continue to coordinate efforts to restore the organ to appropriate condition for the 2006 Recital and will continue to coordinate the recital with the American Guild of Organists.

**Archives Operating Procedures:** Alcorn-Oppedahl. There was no report.

**Director of Publications:** Gifford. A revised budget request was submitted in light of the revision to the Director of Publication position, as noted under Councilor Gifford's report above.

**Moved:** Gifford; second—Huntington, that National Council authorize the Publications Oversight Committee to develop a revised job description as requested in the revised report of the Publications Oversight Committee, dated June 17, 2003, for a Director of Publications and to continue the search and interview process. Motion passed, one abstention.

**Employee Job Review Process:** Lien. There was no report.

**Director of Sales:** Report of this process was covered under Councilor Lien's Organizational Concerns report above.

**Convention Sourcebook Review Committee:** Dahl. There has been no activity since the March meeting of National Council.

**Minneapolis 2007 National Convention proposal:** Dahl. The Committee is expected to submit further information at the October 2003 meeting of the National Council.

**Restructuring Committee Report:** Lien. Materials have been submitted to the Committee by the Executive Director to begin deliberations.

**By-Laws Committee Report:** Lien. There was discussion of an Interim Report of the By-Laws Revision Committee as submitted by James Wallmann, dated June 9, 2003. Each member of the National Council

was additionally charged with making an individual response to the Revision Committee via Mr. Wallmann.

*The meeting recessed for dinner at 6:45 p.m. and reconvened at 9:02 p.m.*

Discussion continued regarding the Interim Report of the By-Laws Revision Committee.

*The meeting recessed for the day at 10:34 p.m.; the meeting reconvened on Thursday, June 19, at 9:14 a.m. Present were: Michael Barone (President), Scot Huntington (Vice-President), Stephen Schnurr (Secretary), Allison Alcorn-Oppedahl, David Dahl, Mary Gifford, Rachelen Lien, Paul Marchesano (arrived 9:26 a.m.), Patrick Murphy, David Barnett (Treasurer), and William Van Pelt (Executive Director).*

### **New Business**

**Moved:** Dahl; second—Barnett, that prior to setting the dates of a National Convention, that the following organizations be contacted to verify or learn of dates for conferences or conventions to be held by Association of Anglican Musicians, Association of Lutheran Church Musicians, Presbyterian Association of Musicians, National Association of Pastoral Musicians, American Guild of Organists, American Theatre Organ Society and Westfield. If these organizations have not yet selected dates, OHS will submit in writing a statement of dates for its National Conventions as far ahead as can be determined, and that this notification will take place annually as reminder letters especially since OHS convention dates may be set earlier than AGO (National Headquarters and all regional coordinators) and other organizations, to be sent by January 1. This shall be the duty of the Convention Coordinator prior to setting of the final date. Any significant and apparent date conflicts should be reported to the Convention Coordinator as well as the Chairpersons of an OHS National Convention committee. Motion passed unanimously.

**Moved:** Dahl; second—Alcorn-Oppedahl, that Convention lecturers be extended the same registration benefits as recitalists. Motion passed unanimously.

*Councilor Murphy left the meeting for an Endowment Advisory Fund meeting at 11:00 a.m.*

**Moved:** Dahl; second—Barnett, to increase regular dues by \$5.00 to \$47.00, directing the Executive Director to adjust the higher dues categories. Motion passed, one opposed.

**Moved:** Gifford; second—Marchesano, to adopt a balanced budget of \$1,163,250.00 for the Fiscal Year 2003-2004. Motion passed, one opposed, one abstention.

*The meeting adjourned for luncheon at 12:46 p.m. and reconvened at 1:37 p.m. Councilor Murphy had returned. Also present were OHS members Kristin Farmer, James Hammann, James Johnston, James Stark, and Richard Walker.*

**Moved:** Marchesano; second—Huntington, that the grant for Historic Organ Recitals be raised to \$250.00. Motion passed unanimously.

Discussion followed regarding a possible future National Convention in the Seattle/Tacoma region for 2008. The Councilor for Conventions was encouraged to submit further information for this at a future meeting.

There was discussion about the need for a current contract for the Executive Director. The Executive Director agreed to formulate a contract for review by National Council for approval at the October 2003 meeting.

Members of the Endowment Fund Advisory Board were introduced. The Councilor for Finance and Development is drawing an Operating Procedure for the Board. Board members commented on the current state of the Fund portfolio.

**Moved:** Barnett; second—Dahl, that National Council appoint Levi Wolf, Esq., and his law firm of Pottstown, Pennsylvania, to be the agent of the Organ Historical Society in filing documents associated with the Society's continuing status as a non-profit corporation in Pennsylvania, and in serving as the repository of minutes of the National Council, minutes of Annual Meetings, By-Laws, Articles of Incorporation, and other official documents. Motion passed unanimously.

**Moved:** Murphy; second—Gifford, to reappoint Richard Walker to the Endowment Fund Advisory Board, effective October 1, 2003. Motion passed, one abstention.

Councilor Dahl led the National Council in expressing its gratitude to President Barone, Secretary Schnurr, and Councilors Alcorn-Oppedahl, Marchesano, and Murphy for their service to the Council during their present term.

### **Upcoming Meetings**

Friday and Saturday, October 17-18, 2003, in Richmond, Virginia. This meeting will include a session with the representative from Capital Venture.

Friday and Saturday, March 5-6, 2004, in New Orleans, Louisiana.

Tuesday and Wednesday, July 13-14, 2004, in Buffalo, New York.

Friday and Saturday, October 22-23, 2004, in Princeton, New Jersey.

### **Adjournment**

**Moved:** Marchesano; to adjourn. Motion passed unanimously. Meeting adjourned at 2:57 p.m.

*--Respectfully submitted, Stephen Schnurr, Secretary.*

*--Approved Friday, October 17, 2003, in Richmond, Virginia.*