

THE ORGAN HISTORICAL SOCIETY
Minutes of the National Council Meeting
Friday and Saturday, March 7-8, 2003
Mounds Suite, Radisson City Center Hotel
411 Minnesota Street, Saint Paul, Minnesota

These minutes follow the order of the agenda and do not necessarily follow the order in which they were discussed.

Call to Order: The meeting of the National Council of the Organ Historical Society was called to order by President Barone on Friday, March 7, 2003, at 1:28 p.m., in the Mounds Suite of the Radisson City Center Hotel, 411 Minnesota Street, Saint Paul, Minnesota. A quorum of Council members was established. Present: Michael Barone (President), Scot Huntington (Vice-President), Stephen Schnurr (Secretary), Allison Alcorn-Oppedahl, David Dahl, Mary Gifford, Rachelen Lien, Paul Marchesano, Patrick Murphy, David Barnett (Treasurer), and William Van Pelt (Executive Director). Also in attendance: Len Levasseur.

Approval of Minutes: Moved—Alcorn-Oppedahl; second—Dahl, to approve minutes of the Princeton, New Jersey, meeting, held October 18-19, 2002, as circulated by the Secretary. Motion passed unanimously.

Reports

Executive Director: William Van Pelt. The Executive Director presented a written report. Discussion regarding catalogue sales followed.

Treasurer: David Barnett. A written report was submitted by the Treasurer. A membership solicitation to members of the American Guild of Organists and subscribers to *The Diapason* yielded 330 additional memberships.

Councilors' Reports

Finance and Development: Patrick Murphy. A written report was submitted by Councilor Murphy. There was discussion of the Endowment Fund Advisory Board activities.

Archives: Allison Alcorn-Oppedahl. Councilor Alcorn-Oppedahl presented a written report. The Archives catalogue is now available online. In addition, online exhibits are now under investigation. The papers of Otto Hoffman of Texas are presently being acquired by the Archivist, Stephen Pinel.

Organizational Concerns: Rachelen Lien. Councilor Lien presented a brief written report. The Membership Committee has one new member, in addition to those listed in the minutes of the October 2002 meeting, Peter Isherwood of New Jersey.

Research and Publications: Mary Gifford. Councilor Gifford submitted a written report. The Publications Committee had met immediately prior to this National Council meeting. Three candidates have been discerned for the Director of Publications position. Interviews with these candidates will be conducted in June prior to the National Council meeting in Pennsylvania, at which time one or two candidates will be recommended to the National Council for employment commencing in October. Currently, development of an online index to *The Tracker* is being investigated. Additional future publications were outlined.

Conventions: David Dahl. A written report was reviewed by Councilor Dahl.

Education: Paul Marchesano. A written report was submitted by Councilor Marchesano. The Historic Organ Citations Committee is drawing Operating Procedures and a proposal for a two-tiered citation system.

Old Business

Ten-Year Plan: Huntington. The Society is now approximately half way through the Plan, and many items in the Plan have been addressed. Each Councilor is asked to submit thoughts on goals for the remaining time of the Plan, as well as long-range goals beyond that time period.

Guidelines for Restoration: Huntington. A brief verbal report was presented.

Endowment Fund: Murphy. **Moved:** Murphy; second – Marchesano, that National Council reschedule the workshop with Capital Venture from June to October 2003. Motion passed unanimously.

Fiftieth Anniversary: several items, as below.

OHS History: Moved: Huntington; second – Marchesano, that the National Council establish a special grant of \$7,000, inclusive of expenses, to conduct research and produce a publishable manuscript of a history of the Society, to be published as part of the Fiftieth Anniversary observances of the Society. Motion passed unanimously.

The meeting recessed for the day at 6:24 p.m. The meeting reconvened on Saturday morning, March 8, 2003, at 9:09 a.m. Present were: Present: Michael Barone (President), Scot Huntington (Vice-President), Stephen Schnurr (Secretary), Allison Alcorn-Oppedahl, David Dahl, Mary Gifford, Rachelen Lien, Paul Marchesano, Patrick Murphy, David Barnett (Treasurer), and William Van Pelt (Executive Director). Also in attendance: Len Levasseur.

There was discussion about possible items which might be manufactured and made available to the membership to honor the Fiftieth Anniversary of the Society.

Chicago 2006 American Guild of Organists Convention Recital: The President reported on his telephone conversation with Walter Bradford of Evanston, Illinois, regarding the present condition of the 1891 Roosevelt organ in Saint James Catholic Church of Chicago and the need for its comprehensive restoration. The Secretary cautioned the Council that neither the regional OHS Chapter nor the Parish will be able to fund any restoration project, nor would either party be able to oversee any such project for this instrument between the present date and 2006. The Secretary repeated his requests from earlier Council meetings that another appropriate venue be considered. The President asked the Vice-President to contact Walter Bradford regarding specific issues of restoration possibilities for the Roosevelt organ.

Archives Operating Procedures: Alcorn-Oppedahl. There was no report.

Employee Job Review Process: Lien. There was no report.

Director of Sales: Moved: Huntington; second – Marchesano, that National Council create an Organizational Restructuring Committee with the Councilor for Organizational Concerns as Chair to: 1) define a Product Marketing Department and its personnel; and 2) define the administrative structure of the Society, including the duties currently undertaken by the Executive Director. The committee is to report its findings to Council at its June 2003 meeting. Membership of said committee to include: Michael Barone, David Dahl, George Dickie, Michael Felzenzer, Len Levasseur, Paul Marchesano, Christa Rakich, Stephen Schnurr, F. Anthony Thurman, and William T. Van Pelt. Motion passed unanimously.

New Business

Moved: Barnett; second –Huntington, that conformed copies of all minutes upon approval be forwarded to the registered agent of the corporation and to the American Organ Archives for permanent filing. Motion passed, one opposed.

Moved: Huntington; second –Alcorn-Oppedahl, that the Society cease its policy of automatically sending complimentary copies of its periodicals to past Presidents of the Society. Motion passed unanimously.

There was discussion of the process of notices of membership renewal.

The meeting recessed for luncheon at 12:25 p.m. The meeting reconvened at 1:20 p.m.

The Council received a proposal from the Minnesota Chapter for a National Convention in the year 2007 in the Twin Cities, Minnesota, area. Council requested further details.

Moved: Barnett; second –Gifford, that National Council open a Money Market Savings Account at Bank of America, adopting the wording on the Corporate Resolution Form for Opening and Maintaining Deposit Accounts and Services, as submitted by the Bank and attached. Either the Treasurer or the President is authorized on behalf of the Corporation to execute and to sign per item 1 on the resolution form. Motion passed unanimously.

Moved: Barnett; second – Marchesano, that the Secretary be authorized to sign Corporate Certificates to open as many as three Certificate of Deposit accounts at Capitol One Bank for the investment of the E. Power Biggs Fund principal, and that the signature of the Treasurer or the President be authorized on these accounts. Motion passed unanimously.

Moved: Barnett; second –Schnurr, whereas the Endowment Fund of the Organ Historical Society was established by National Council action in July 1999 by a resolution worded, “Moved Huntington, seconded Walker, to direct the treasurer to open an OHS endowment fund, not to be spent and interest to accrue to the fund,” and whereas said wording governs gifts made to the fund until Article XII of the Society’s By-laws, governing the Endowment Fund, was adopted, be it hereby resolved that it is consistent with the 1999 resolution establishing the fund that the interest earned under the original resolution may be and should now be moved to the principal of the Endowment Fund as governed by Article XII, on a regular basis and at least annually. Motion passed unanimously.

The Treasurer requested all 2003-2004 budget items submitted by Councilors be forwarded to the Treasurer by April 30, 2003.

Moved: Barnett; second –Murphy, that National Council adopt the wording in the Vanguard Corporate Resolution and Indemnification form attached herewith, with the Treasurer and the President authorized to transact. Motion passed unanimously.

Moved: Lien; second –Alcorn-Oppedahl, that National Council honor the request of the Pacific Southwest Chapter of the Organ Historical Society to be dissolved. Motion passed, one opposed.

Moved: Lien; second –Alcorn-Oppedahl, that National Council honor the request of the Florida Chapter of the Organ Historical Society to be dissolved. Motion passed, one opposed.

Moved: Marchesano; second –Huntington, resolved that the Organ Historical Society does not endorse electronic substitutes for the pipe organ. Motion passed unanimously.

Moved: Dahl; second—Gifford, that the petition from the 2003 Central Pennsylvania National Convention Committee for five complimentary hotel rooms be granted. Motion passed, one abstention.

Resolved: Huntington; second—Dahl, that National Council expresses its thanks to Len Levasseur for his outstanding assistance with the OHS website. Motion passed unanimously.

Upcoming Meetings

Wednesday, and Thursday, June 18-19, 2003, beginning at 1:00 p.m., in Harrisburg, Pennsylvania. (The Publications Committee will be meeting on Tuesday afternoon, June 17, and Wednesday (morning), June 18). The Council meeting will begin with interviews with candidates for the position of Director of Publications. The 2003-2004 Budget will also be discussed.

Friday and Saturday, October 17-18, 2003, in Richmond, Virginia. This meeting will include a session with the representative from Capital Venture.

Friday and Saturday, March 12-13, 2004, in New Orleans, Louisiana.

Tuesday and Wednesday, July 13-14, 2004, in Buffalo, New York.

Friday and Saturday, October 22-23, 2004, in Princeton, New Jersey.

Adjournment

Moved: Marchesano; to adjourn. Motion passed unanimously. Meeting adjourned at 3:07 p.m.

--Respectfully submitted, Stephen Schnurr, Secretary.

--Approved Wednesday, June 18, 2003, in Harrisburg, Pennsylvania.