

THE ORGAN HISTORICAL SOCIETY
Minutes of the National Council Meeting
Friday, Saturday, and Sunday, March 1-3, 2002
The Linden Row Inn, Richmond, Virginia

These minutes follow the order of the agenda and do not necessarily follow the order in which there were discussed.

Call to order: The meeting was called to order by President Barone on Friday, March 1, 2002 at 1:30 p.m. Present: Michael Barone (President); Scot Huntington (Vice-President); Stephen Schnurr (Secretary); Allison Alcorn-Oppedahl; David Dahl; Mary Gifford; Paul Marchesano; David Barnett (Treasurer, arrived 1:55 p.m.); and William Van Pelt (Executive Director). Absent: Thomas Brown; Patrick Murphy. Also present, briefly: Gerry Saunders.

Approval of minutes: Moved—Alcorn-Oppedahl; second—Dahl, to approve minutes of the Princeton, New Jersey, meeting, October 26-27, 2001. Motion passed unanimously.

Reports

Executive Director: William Van Pelt. A written report was presented by the Executive Director. The headquarters office moved to a new location in mid-January. The 2002 Euro-Tour is once again sold out.

Treasurer: David Barnett. A written report and balance sheets were presented by the Treasurer. Gerry Saunders presented a report on the OHS computer system and led discussion of possibilities for improvements.

Councilors' Reports

Finance and Development: Patrick Murphy. A written report was distributed in the absence of Mr. Murphy. A supplementary report from the Endowment Fund Advisors Committee was presented as well.

Moved: Marchesano; second—Alcorn-Oppedahl, that National Council create a Solicitation Committee for the Millennium Campaign for the OHS Endowment Fund. This committee shall report to the Councilor for Finance and Development. The Chair of this Committee shall be Thomas Brown, who shall appoint up to four additional members. Motion passed unanimously.

Archives: Allison Alcorn-Oppedahl. A written report was submitted by Councilor Alcorn-Oppedahl. The Archives Fellowship Award for 2002 has been given to Dennis Ferrar of Detroit, Michigan.

Organizational Concerns: Thomas Brown. A written report was distributed in the absence of the Councilor. A new, four-member By-laws committee, chaired by Councilor Brown, has been appointed.

Research and Publications: Mary Gifford. Written reports regarding production of The Tracker, The Organ Handbook, convention compact disc production, and a manuscript proposal for a forthcoming book were distributed. Production of The Tracker is on schedule and the compact disc from the 1998 Denver Convention is at the pressing house and is expected to be available soon.

Conventions: David Dahl. A written report was submitted by Mr. Dahl. Hotel selection for the 2003 Pennsylvania Convention is being finalized presently. A review of the 1995 Convention Sourcebook, including a proposal regarding recitalist compensation—requested by the 2004 Buffalo Convention Committee—was referred to the Councilor for Conventions for review as part of a Sourcebook revision.

Education: Paul Marchesano. Councilor Marchesano presented a written report. Ten applications for the E. Power Biggs Fellowship had been received before the published deadline.

The meeting adjourned for the day at 6:30 p.m.

The meeting resumed on Saturday morning, March 2, at 9:15 a.m. Present were: Michael Barone (President); Scot Huntington (Vice-President); Stephen Schnurr (Secretary); Allison Alcorn-Oppedahl; David Dahl; Mary Gifford; Paul Marchesano; David Barnett (Treasurer); and William Van Pelt (Executive Director). Absent: Thomas Brown, Patrick Murphy. Also present, briefly: Lee Orr.

Old Business

Ten-Year Plan: there was no report on the Ten-Year Plan. Copies of the last revision of the Plan (2000) have been distributed to new members of Council.

Guidelines for Restoration: the committee is now reviewing a book on the proceedings of the Liverpool conference on organ restoration.

Laufman Scholarship: Moved: Huntington; second – Marchesano, that National Council create the Alan Laufman Publications Grant Committee. The Committee shall draft a proposal for establishment of a Publications Research Grant. The Councilor for Publications and Research, Mary Gifford, shall be chair, and shall appoint up to four additional members. Motion passed unanimously.

Fiftieth Anniversary: The Secretary reported his findings regarding sponsorship of a recital for the American Guild of Organists National Convention to be held in Chicago in 2006. The Secretary is directed to continue negotiations with AGO, in coordination with the President and Vice-President. The Vice-President detailed several additional projects presently under consideration, including a special Fiftieth Anniversary issue of The Tracker for 2006.

Moved: Alcorn-Oppedahl; second – Huntington, that the Councilor for Archives, in cooperation with the Fiftieth Anniversary Committee, investigate the possibility of Organ Historical Society-sponsored sessions on the American Organ at the 2006 meetings of the Society for American Music and the American Musical Instrument Society. Motion passed unanimously.

Archives Operating Procedures: there was no report.

The meeting recessed for luncheon at 12:30 p.m. The meeting reconvened at 1:38 p.m.

Director of Publications: Moved: Huntington; second – Gifford, that National Council create the position of Director of Publications, which position is a recommendation contained in the Final Report of the Implementation Committee for OHS Director of Publications. Target date for filling this position is July 1, 2003. Vote by roll call: Alcorn-Oppedahl – yes; Dahl – yes; Gifford – yes; Huntington – yes; Marchesano – yes; Schnurr – yes; Barnett – not present; Brown – not present; Murphy – not present. Motion passed unanimously

Moved: Huntington; second – Alcorn-Oppedahl, that National Council create a Publications Oversight Committee, said committee to direct the publication activities of the Society. It shall formulate and administer publications policy, supervise the Director of Publications, act as a support and resource group for the Director of Publications, create operating procedures for publications, present an annual budget for presentation to National Council, set long-term goals, and evaluate progress. "Publications" is defined as printed serials (including The Tracker, The Organ Handbook, and The Hymnlet), books, monographs, *festschriften*, music, CD-ROM's, facsimiles, and other materials and/or media. This does not at present include sound recordings. Said committee to draft a job description for the Director of

Publications, and to implement the search process for said position. Said committee shall be responsible to National Council through the Councilor for Publications. Said committee shall consist of the President and Executive Director as non-voting, *ex-officio* members, the Councilor for Publications and Vice-President as voting members, a Chair, and four additional members to serve staggered four-year terms. The initial membership of said committee is to be appointed by National Council and subsequent membership to be nominated by the committee and appointed by the National Council. Initial membership shall be: for two-year terms, Len Levasseur and Lee Orr, Chair; for four-year terms, Allison Alcorn-Oppedahl, Lynn Edwards, and Andrew Unsworth. Vote by roll call: Alcorn-Oppedahl—yes; Barnett—no; Dahl—no; Gifford—no; Huntington—yes; Marchesano—yes; Schnurr—yes; Brown—not present; Murphy—not present. Motion passes.

Moved: Huntington; second—Gifford, that National Council appoint Honorary Member Orpha Ochse as permanent advisor to the Publications Oversight Committee. Motion passed unanimously.

Moved: Gifford; second—Dahl, to seek permission to enter a Minority Report that Treasurer Barnett and Councilors Dahl and Gifford are in favor of the establishment of the Publications Oversight Committee in principle. Motion passed unanimously.

New Business

The Executive Director reported that the Society has filed the Decennial Report of Association Continued Existence with the Commonwealth of Pennsylvania, December 18, 2001.

Moved: Schnurr; second—Huntington, that Councilors, the Executive Director, and the Treasurer be required to submit reports in advance of Council meetings, as well as the proposed annual budget, no later than 72 hours preceding the stated opening of each meeting by e-mail or 10 days preceding by US mail. Motion passed unanimously.

Moved: Dahl; second—Huntington, that National Council establish a Convention Sourcebook Review Committee to revise the Convention Sourcebook, to bring recommendations to National Council at the June 2002 meeting. The Chair of said committee shall be the Councilor for Conventions; the Chair shall appoint additional members at his discretion. Motion passed unanimously.

Resolved: Huntington; second—Marchesano, that the Organ Historical Society shall not discriminate on the basis of gender, race, creed, age, sexual orientation, or national origin. Resolution passed unanimously.

Moved: Marchesano; second—Schnurr, that National Council dissolve the Philadelphia Chapter of the Organ Historical Society, in light of the fact that no slate of officers has been received by National Council. Motion passed unanimously.

Moved: Alcorn-Oppedahl; second—Huntington, that Archives Governing Board be authorized with developing and implementing plans for a 2003 Archives Symposium as outlined in the proposal submitted by James Wallmann on behalf of the Archives Governing Board and amended by National Council. Motion passed unanimously.

Moved: Huntington; second—Schnurr, that the Organ Historical Society cause to be conducted a full corporate audit of the Society's books. **Moved to table motion:** Dahl; second—Gifford. Motion carried, three abstentions.

Moved: Huntington; second—Marchesano, that National Council request the Endowment Fund Advisory Board to draft an article for The Tracker on the topic of tax-deferred annuities and other gift

vehicles as a means of long-term support of the Organ Historical Society for publication within volume 46, number 4. Motion passed unanimously.

The meeting recessed for the day at 6:30 p.m.

The meeting reconvened on Sunday morning at 9:15 a.m. Present: Michael Barone (President); Scot Huntington (Vice-President); Stephen Schnurr (Secretary); Allison Alcorn-Oppedahl; David Dahl; Mary Gifford; Paul Marchesano; David Barnett (Treasurer); and William Van Pelt (Executive Director). Absent: Thomas Brown, Patrick Murphy.

Moved: Huntington; second—Schnurr, that National Council appoint a committee to draft an Employee Policy Manual which will include but not be limited to job descriptions, employee benefit policy, and performance review policy. The chair of this committee shall be the Councilor for Organizational Concerns. The Chair shall appoint a minimum of two additional members at his discretion. The target date for results of this committee shall be the June 2002 meeting of the National Council. Motion passed unanimously.

Moved: Huntington; second—Alcorn-Oppedahl, that National Council empower the Executive Director to seek options on a marketing analysis of Organ Historical Society catalogue operations. These options requested to be reported to National Council by the June 2002 meeting. Motion passed unanimously.

Moved: Huntington; second—Marchesano, that an honorarium in the amount of \$5,000 be extended to Convention Chairs. Vote by roll call: Alcorn-Oppedahl—no; Barnett—no; Dahl—abstain; Gifford—abstain; Huntington—yes; Marchesano—yes; Schnurr—abstain; Brown—not present; Murphy—not present; Barone—no. Motion fails.

Moved: Alcorn-Oppedahl; second—Gifford, that National Council direct the Councilor for Conventions to direct the Convention Sourcebook Review Committee to include in its deliberations the issue of honoraria for Convention Chairs. Motion passed, one abstention.

The meeting recessed for luncheon at 12:30 p.m., and reconvened at 1:30 p.m.

Moved: Huntington; second—Dahl, that the Organ Historical Society loan \$2,000 from the Harriman Fund to the Organ Clearing House for the preservation of the Henry Erben organ at Saint Peter Catholic Church, Brooklyn, New York. Motion passed unanimously.

Moved: Huntington; second—Alcorn-Oppedahl, that dues for regular and senior members be increased by \$7.00, to \$42.00 and \$36.00, respectively, and that the remaining membership categories be raised appropriately by the Executive Director, with Under age 25 category membership remaining the same, effective with the 2002-2003 membership year. Motion passed unanimously.

Moved: Alcorn-Oppedahl; second—Huntington, to authorize the Publications Oversight Committee to spend up to \$4,000 from retained earnings to cover immediate expenses during the current fiscal year. Motion passed unanimously.

Moved: Dahl; second—Huntington, that up to four hotel rooms be provided to the Chicago Convention Committee for the duration of the Convention. Motion passed, one abstention (Schnurr).

Moved: Huntington; second—Alcorn-Oppedahl, that a Convention Chair (or one Co-Chair) be required to attend the Convention immediately prior to his or her Convention, and that reimbursement for transportation, hotel, and meal expenses be provided along with complimentary convention registration. Motion passed unanimously.

Moved: Marchesano; second—Huntington, that the National Conventions of the Organ Historical Society be limited to a maximum of six days and one evening, excepting any conventions which already have contracts in force. **Moved:** Marchesano; second—Alcorn-Oppedahl, to postpone action until the June 2002 meeting. Motion to postpone passed, one opposed.

Moved: Marchesano; second—Huntington, that membership on all standing committees of the Organ Historical Society, with the exception of the European Tour Committee, the Archives Governing Board, the Endowment Fund Advisory Committee, and the Distinguished Service Award Committee, be limited to two consecutive five-year terms. All current committee memberships affected by this motion expire September 30, 2002. Motion passed, one opposed, one abstention.

Upcoming meetings

Monday-Tuesday, June 24-25, 2002, at the Hotel Allegro, Chicago, Illinois. Beginning 9:00 a.m. Monday until 6:30 p.m., resuming Tuesday morning at 9:00 a.m. until 2:30 p.m.

Friday-Saturday, October 18-19, 2002, at the American Organ Archives in Princeton, New Jersey. Beginning at 1:30 p.m. until 6:30 p.m., and from 7:30 until 9:30 p.m., resuming Saturday morning at 9:00 a.m. until 4:00 p.m.

Friday-Saturday, March 7-8, 2003, in the Minneapolis-Saint Paul, Minnesota, area.

Tuesday, Wednesday, and Thursday, June 17-19, 2003, in Pennsylvania.

Friday-Saturday, October 17-18, 2003, in Richmond, Virginia.

Adjournment

Moved: Marchesano; to adjourn. Motion passed unanimously. Meeting adjourned at 3:04 p.m.

--Respectfully submitted, Stephen Schnurr, Secretary.

--Approved, Monday, 24 July 2002, in Chicago, Illinois.