

Organ Historical Society Board of Directors' Meeting
Tuesday, 17 August 2021 8:00 PM EDT

AGENDA

Michael Quimby called the meeting to order at 8:00 pm EDT.

Roll Call: Michael Quimby, chairman; Greg Crowell, Lynn Dobson, Patrick Summers, Nick Daniels, Anne Laver, Carole Terry and Michael Diorio are unable to attend this meeting; Ed McCall, CEO; Marcia Sommers, scribe

Minutes from June meeting were approved unanimously.

FINANCIAL REPORT

- Anne Laver and Patrick Summers offered the Financial Reports for the meeting
 - Several items will need re-addressing; slow time of the summer
 - Kaleidoscope expenses have hit, but not all donations have come in
 - There will be some revisions in September
 - Ed added that since the end of July, we have received donations for Kaleidoscope steadily.
 - We faced an issue with a processing system in the store (Stripe) and our funds were held up during July; this has been resolved and about \$5K was transferred to our store checking account.
- The Finance Committee has a preliminary budget for 2022; Board will see this in October and look to approve in November.
- CLA is preparing a Commonwealth of PA report and a Worker's Compensation audit (annual).

DIRECTOR'S REPORT

- Ed filed a grant application with the Historical Society of Pennsylvania for \$10,000 to fund a large scanner that would be shared with the Philadelphia Chapter AGO Archives Committee (which meets at Stoneleigh). Submitted August 1.
- Currently running Board election
 - Cost is \$140.00
 - 1731 emails sent; 632 people have voted
 - We will welcome a new board member next month, and Anne will be stepping away from the Board but continuing on the Finance Committee.
- Kaleidoscope of Colors
 - 3 episodes now have run
 - Task Force has done a great job hosting the evenings
 - Book is selling very well; about 275 sold (350 printed)

- Greg had good things to say about James Kealey and Parker Hinnenkamp hosting the chat rooms following the programs.
- 1st episode has had over 1K views; 2nd episode 600; 3rd episode 366 views
- Ed will prepare information on Kaleidoscope income/expenses
- Patrick will work with Annette to properly record contributed services.
- Close to posting Position Description for the Associate Librarian.
 - Sept/Oct for reviewing candidates
 - Will Bridegam willing to travel to Stoneleigh to assist with interviews
 - In-person interviews 3rd week of October
- ACIS recording company plans for new OHS recording(s)
- Some financial planning in the works that could have a large impact on our operations.
- Annual General Meeting: Tuesday, October 12 – Zoom webinar
 - Members can watch, but not actively speak
 - There will be many announcements at the meeting
- The Tracker is going full-color in October – very good issue.
- Ed wants to spend time with our full staff to do some planning.
 - Wants to explore 6 issues of The Tracker annually
- Annual Fund campaign begins with the October Tracker; magazine will have a donation envelope included.
- Board member donations to OHS
 - If you have sent donations or had someone else send in a donation that should be credited to you, please let us know.

MEETING SCHEDULE – 2022

- Greg feels a reduced schedule could be confusing, and he likes meeting shortly after the Finance Committee has met.
- Nick likes the idea of keeping it the same time each month and skipping a month if there is no compelling reason to meet.
- No motion presented; will stay with the 3rd Tuesday each month and cancel as able.

NATIONAL PIPE ORGAN REGISTRY

(please refer to the document Ed sent on August 11 with details of the Registry plan.)

Ed presented a flow chart for the process of registering instruments on the Registry.

Applications from the website

NHPOR review panel

Evaluate and Assess

Classifications finalized

OHS Board confers placement on the registry

Announcement of instruments added to the Registry each year around Convention time

Looking to rebrand this process to make it easier for institutions to add their instruments

MOTION: The program formerly known as the OHS Historic Citations will be known, going forward, as the OHS National Historical Pipe Organ Registry. The Registry will include all OHS Cited instruments from the past and move forward with a new application process run by a new panel of directors which will report to the OHS Board.

Lynn and Anne seconded. Approved unanimously.

If you have suggestions for members for the Registry panel, please send the names and contact information to Ed. Publicly we can use the words ‘rebranding’ of this program.

MEMBERSHIP FEE SCHEDULE

Three-year plan, 2022-2023-2024

Reduce the number of categories; looking at our per-month costs

Encouraging members to join as Sustaining Members

Will focus on Colleges and Universities in September

MOTION: Anne moved to adopt the proposed fee structure for 2022 ONLY

Seconded: Greg

Discussion: Greg likes the idea but is uncomfortable voting to approve the entire plan at the moment.

Motion to adjust fees for 2022 only carried unanimously.

SIX ISSUES ANNUALLY OF THE TRACKER - brainstorming

- Can we get content?
- Two issues annually could be ‘special’ issues, focusing on a builder no longer operating,
 - an issue around newer organs; focused issues around a particular topic
- We could bring in a guest editor for those 2 issues, developing a succession plan
- Ed feels confident about adding issues based on the success of the Kaleidoscope program book and the younger members who wrote for that.
 - Chris Anderson was responsible for getting the writers for that book
- OHS subject matter does not lend itself for active submissions for publication

New Business: None

Next Meeting: Tuesday, September 21, 8:00 EDT

Meeting adjourned at 9:03 PM